



Planning Package

“For the couple who desire professional guidance throughout the planning process including assistance with vendor selection and signature event design.

Let us save you time and money and help you plan a truly memorable day!”

Planning Phase

Includes Month-of Coordination Services in addition to:

Prioritizing your budget:

- ❖ Budget development & prioritization
- ❖ Guidance on how to stay within your overall budget
- ❖ Kick-off meeting to present budget & milestone checklist (conference call)

Leading you to the right vendors to create a strong, professional team:

- ❖ Identify recommended vendors within each category for client's consideration, based on budget and stylistic needs
- ❖ Verify vendor availability and pre-negotiate signature package they can provide
- ❖ Pull customized proposals/quotes
- ❖ Arrange vendor meeting(s) (Client to attend meetings)
- ❖ Contract consultation for selected vendors (Client to contract directly with vendors)

Creating your signature event design & details:

- ❖ Client to brief Consultant on wedding design vision and share photos collected to date
- ❖ Initial design inspiration presentation to evolve Client's event design direction, explore looks and feels, and gather client's likes/dislikes (in-person meeting)
- ❖ Provide final inspiration board of approved direction that will act as our event design guide
- ❖ Consultant to attend preliminary floral design meeting to kick start wedding design (in-person meeting)
- ❖ Customized referrals and guidance on rental & design vendors
- ❖ Gather design vendor proposals/quotes as needed for Client's consideration
- ❖ Consultant to attend (2) vendor/design preliminary or planning meetings- your choice! (actual number will be recommended in customized proposal based on needs)
- ❖ Paper planning, paper design inspiration & vendor recommendations
- ❖ Assistance with wording ideas
- ❖ On-going exchange of décor ideas, inspiration and recommendations to enhance and evolve your vision

Add-on services (optional):

- ❖ Coordinate Floral Sample Meeting to view and the finalize design and tabletop details; our “dress rehearsal” before the big day (in-person meeting)
- ❖ Coordinate transportation arrangements & itinerary
- ❖ Coordinate discounted hotel room blocks & accommodations

***Actual price dependant upon location,
number of guests, event details, scope of work, and staff required on wedding day.**

**ALL PACKAGES ARE CUSTOMIZED TO MEET YOUR NEEDS.
CONTACT US TODAY FOR A COMPLIMENTARY CONSULTATION.**

Tel. 323.620.3179 | Fax. 323.872.5073

asignaturewedding@gmail.com | www.asignaturewedding.com